



CENTRAL TEXAS REGIONAL
MOBILITY AUTHORITY

January 27, 2021
AGENDA ITEM #4

Approve the minutes from the
December 16, 2020 Regular Board Meeting and
the December 29, 2020 Special Called Board
Meeting

Strategic Plan Relevance: Regional Mobility
Department: Legal
Contact: Geoffrey Petrov, General Counsel
Associated Costs: N/A
Funding Source: N/A
Action Requested: Consider and act on motion to approve minutes

Summary:

Approve the attached draft minutes for the December 16, 2020 Regular Board Meeting and the December 29, 2020 Special Called Board Meeting.

Backup provided: Draft minutes, December 16, 2020 Regular Board Meeting & December 29, 2020 Special Called Board Meeting

MINUTES

Regular Meeting of the Board of

Directors of the

CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY

Wednesday, December 16, 2020

8:00 a.m.

This was a video conference meeting. Notice of the meeting was posted December 11, 2020 online on the website of the Mobility Authority and in the Mobility Authority's office lobby at 3300 N. Interstate 35, #300, Austin, Texas 78705-1849. Chairman Jenkins was present on the video conference meeting as were Vice Chair Meade, Board Members David Armbrust, Mark Ayotte, John Langmore, Mike Doss and David Singleton.*

An archived copy of the live-streamed audio of this meeting is available at:

<https://mobilityauthority.swagit.com/play/12162020-683>

1. Welcome and opportunity for public comment.

After noting that a quorum of the Board was present, Chairman Jenkins called the meeting to order at 8:03 a.m. and had each Board Member who attended via video conference state their name for the record and confirm that they could both hear and be heard by all other attendees that were present in-person or live streaming.

Consent Agenda

2. Approve the minutes from the November 9, 2020 Special Called Board Meeting and the November 18, 2020 Regular Board Meeting.
3. Renew an interlocal agreement to provide transponder transaction processing services to the Cameron County Regional Mobility Authority.

ADOPTED AS: RESOLUTION NO. 20-088

4. Amend board approved Work Authorization No. 17 with Kapsch TrafficComm USA, Inc. for the installation of intelligent transportation system hardware on the 183A corridor.

ADOPTED AS: RESOLUTION NO. 20-089

5. Approve an agreement with Motorola Solutions, Inc. for the purchase (as provided in the State Department of Information Resources Program) of additional automatic license plate reader technology for the Mobility Authority's habitual violator enforcement program.

ADOPTED AS: RESOLUTION NO. 20-090

6. Authorize the Executive Director to execute an amended interlocal agreement with Williamson County for Habitual Violator road enforcement services.

ADOPTED AS: RESOLUTION NO. 20-091

7. Authorize Mischler Financial Group, Inc. to provide investment services and engage in investment transactions with the Mobility Authority.

ADOPTED AS: RESOLUTION NO. 20-092

8. Authorize the Executive Director to contract with Data Transfer Solutions LLC to perform data collection on the 183 South corridor to add the infrastructure into the Mobility Authority's Geographic Information System in order to utilize the asset management work order tracking system.

*NOTE: David Singleton joined the Board Meeting via video conference at 8:08 a.m.

ADOPTED AS: RESOLUTION NO. 20-093

MOTION: Approve Item Nos. 2 thru 8 under except under the consent agenda

RESULT: Approved 7-0;

MOTION: Nikelle Meade

SECONDED BY: Mike Doss

AYE: Armbrust, Ayotte, Doss, Jenkins, Langmore, Meade, Singleton

NAY: None.

Regular Items

9. Accept the financial statements through October 2020 and consider the monthly budget update.

Presentation by Bill Chapman, Chief Financial Officer, Greg Mack, Assistant Director of IT and Toll Systems, and Mary Temple, Controller.

MOTION: Accept the financial statements through October 2020.
RESULT: Approved 7-0;
MOTION: Mike Doss
SECONDED BY: John Langmore
AYE: Armbrust, Ayotte, Doss, Jenkins, Langmore, Meade, Singleton
NAY: None.

ADOPTED AS: RESOLUTION NO. 20-094

Briefings and Reports

10. Executive Director Board Report

Presentation by Mike Heiligenstein, Executive Director.

- A.** 183 South (Bergstrom Expressway) Project Opening
- B.** Barton Skyway Ramp Relief Project Update
- C.** 183 North Project Procurement Update

Executive Session

Chairman Jenkins announced in open session at 8:39 a.m. that the Board would recess the meeting and reconvene in Executive Session to deliberate the following items:

- 11.** Discuss the acquisition of one or more parcels or interests in real property needed for the 183A Phase III Project and related issues, pursuant to §551.072 (Deliberation Regarding Real Property) and §551.071 (Consultation with Attorney).
- 12.** Discuss legal issues related to claims by or against the Mobility Authority; pending or contemplated litigation and any related settlement offers; or other matters as authorized by §551.071 (Consultation with Attorney).
- 13.** Discuss legal issues relating to procurement and financing of Mobility Authority transportation projects, as authorized by §551.071 (Consultation with Attorney).
- 14.** Discuss personnel matters as authorized by §551.074 (Personnel Matters).

After completing the executive session, the Board reconvened in open meeting at 8:46 a.m.

Regular Items

15. Authorize the negotiation and execution of a contract to purchase each of the following described parcels or property interests for the 183A Phase III Project:

- A. Parcel 2E of the 183A Phase III Project, a permanent easement taking of 1,771 square feet of real estate, **owned by C. Craig Carlton and Curtis Griffin**, and located at Hwy 183, Leander, TX 78641.

MOTION: Authorize the Executive Director to negotiate and execute a purchase agreement in an amount not to exceed \$9,000.00 for a permanent easement in and to three parcels totaling approximately 0.0406 acre of real property, **owned by C. Craig Carlton & Curtis Griffin**, and located at Hwy 183, Leander, TX 78641 for public use related to the expansion, construction, operation, and maintenance of 183A Phase III Project, a state highway project, by adopting the resolution presented to the board by staff.

RESULT: Approved 7-0;

MOTION: Nikelle Meade

SECONDED BY: Mark Ayotte

AYE: Armbrust, Ayotte, Doss, Jenkins, Langmore, Meade, Singleton

NAY: None.

ADOPTED AS: RESOLUTION NO. 20-095

Executive Session

Chairman Jenkins announced in open session at 8:49 a.m. that the Board would recess the meeting and reconvene in Executive Session to deliberate the following item:

Discuss personnel matters as authorized by §551.074 (Personnel Matters).

After completing the executive session, the Board reconvened in open meeting at 5:46 p.m.

Regular Items

After confirming that no member of the public wished to address the Board, Chairman Jenkins declared the meeting adjourned at 5:47 p.m.

16. Adjourn Meeting.

MINUTES

Special Called Meeting of the Board of

Directors of the

CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY

Tuesday, December 29, 2020

This was a video conference meeting. Notice of the meeting was posted December 22, 2020 online on the website of the Mobility Authority and in the Mobility Authority's office lobby at 3300 N. Interstate 35, #300, Austin, Texas 78705-1849. Chairman Jenkins and Vice Chair Meade, board members David Singleton, Mark Ayotte, John Langmore* and Mike Doss were present on the video conference.

An archived copy of the live-streamed audio of this meeting is available at:

<https://www.mobilityauthority.com/board-meetings/board-video>

1. Welcome and opportunity for public comment.

After noting that a quorum of the Board was present, Chairman Jenkins called the meeting to order at 9:03 a.m. and had each Board Member who attended via video conference state their name for the record and confirm that they could both hear and be heard by all other attendees that were present in-person or live streaming.

Executive Session Pursuant to Government Code, Chapter 551

Chairman Jenkins announced in open session at 9:03 a.m. that the Board would recess the meeting and reconvene in Executive Session to deliberate the following items:

2. Discuss legal issues related to claims by or against the Mobility Authority; pending or contemplated litigation and any related settlement offers; or other matters as authorized by §551.071 (Consultation with Attorney).
3. Discuss legal issues relating to procurement and financing of Mobility Authority transportation projects, as authorized by §551.071 (Consultation with Attorney).
4. Discuss personnel matters as authorized by §551.074 (Personnel Matters).

*NOTE: John Langmore joined the Board Meeting during Executive Session via video conference at 9:05 a.m.

After completing the executive session, the Board reconvened in open meeting at 3:29 p.m.

Regular Items

5. Discuss and consider amending the Executive Director's Employment Agreement.

Presentation by Brian Cassidy, Locke Lord LLP.

MOTION: Amend the Executive Director's Employment Agreement.

RESULT: Approved; 7-0

MOTION: Mike Doss

SECONDED BY: Nikelle Meade

AYE: Armbrust, Ayotte, Doss, Jenkins, Langmore, Meade, Singleton

NAY: None

ADOPTED AS: **RESOLUTION NO. 20-096**

After confirming that no member of the public wished to address the Board, Chairman Jenkins declared the meeting adjourned at 3:30 p.m.

6. Adjourn.